

Consultancy Service for getting **Building Design approval** from RAJUK for BBL Disaster Recovery (DR) site at Gazipura for Brac Bank Ltd.

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Farzana Haque**
 Location **House No. 220/B**
Tejgaon Industrial Area,
Gulshan Link Road
DHAKA 1208
BANGLADESH

Phone
 Fax
 E-mail **farzana.haque@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	
Response Type	<input type="checkbox"/> Primary <input type="checkbox"/> Alternate <i>(This negotiation allows you to submit multiple responses. Mark this as your primary response or an alternate one.)</i>

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1 Overview

1.1 General Information

Title	Consultancy Service of getting Building Design approval from RAJUK for BBL		
Buyer	Farzana Haque	Outcome	Purchase Order
E-Mail	farzana.haque@bracbank.com		

1.2 Schedule

Preview Date		Open Date	30-Nov-2021 15:25:56
Close Date	06-Dec-2021 16:00:00	Award Date	
Time Zone	Bangladesh Time		

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input type="checkbox"/>	Negotiation is restricted to invited suppliers
<input checked="" type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input checked="" type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Instructions

Ref: *BBL/Proc/RFQ/Y21/357- (2000000978)*

Dated: November 30, 2021

Subject: Request for Quotation regarding Consultancy Service for getting Building Design approval from RAJUK for BBL Disaster Recovery (DR) site at Gazipura for BRAC Bank Limited.

Dear Sir,

BRAC Bank Limited invites Commercial proposals for the requirement mentioned in the RFQ from reputed Consultancy service providers experience in providing building design approval from RAJUK.

General Terms and Conditions:

1. Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.

2. Bid Submission/ Closing Date: The bidder has to submit their Commercial

bid in BBL Fusion Portal by **04:00 PM (Bangladesh Standard Time) December 06, 2021**. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.

3. **Quotation Validity:** The Quotation shall be valid for minimum Three sixty five (365) calendar days from the Quotation submission/ bid closing date. However, during the tendering process if asked by the Bank, bidder shall be prepared to extend quotation validity.

4. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

5. Vendors must submit the filled up and signed (by minimum CXO or Director level) 'Supplier Relationship Declaration Form' attached below

In case a willing participant does not have Fusion ID or is not enlisted, they are requested to express their interest to participate by mailing **within 05 Dec, 2021 at 6:00 pm** with the following documents To: enlistment@bracbank.com CC: **Ivy Rahman <ivy.rahman@bracbank.com>; Ariful Haque <a.haque@bracbank.com>; Farzana Haque <farzana.haque@bracbank.com>** by email: (Mail size Should not exceed 10 MB).

5.1.Trade License/Certificate of Incorporation

5.2.TIN Certificate

5.3.BIN Certificate

5.4.Bank Solvency/Bank Statement

5.5.Company profile

5.6.Contact persons :Name, Mobile no, Email Address

6. Point of Contact:

Contact Person: **Mr. S. Doulatana**, Manager, IDM, GSD Division, Cell: +8801847 431849.

& Ivy Rahman, Contact No: 01708453478

7. After quoting price in Oracle Fusion (BRAC Bank ERP system), bidder has to submit breakdown of price through a mail. If ERP/system price does not match with breakdown price then BBL will consider ERP/system price as final one. BBL also reserves the right to disqualify the vendor if price differ.

8. If procurement committee deems that the existing outcome of a particular Open tender is not suitable/viable/feasible/lucrative enough to meet BBL standard and expectation, the particular bid may be negotiated with most suitable vendor(s) or may be floated again as re-tender to allow participation that may ensure submission of better technical and commercial proposals to suit BBL need/expectation the best.

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COMMERCIAL TERMS AND CONDITIONS:

1. Price and VAT and Tax: The quoted price must include applicable withholding Tax and VAT.

2. Delivery Place & Time: The Bidder will deliver the service for **BRAC Bank Ltd.**

Disaster Recovery Site, Gazipura, Tangi, Gazipur.

3. Liquidated Damages for Delay: The Bidder has to complete the entire work within the stipulated period as mentioned in work order/ signed agreement, in failure 1% of total contract value will be deducted for each Week delay but Penalty will be considered pro-rata basis. Bank will not consider any delay in delivery unless due to force majeure or as per agreed time extension by user department of BBL.

4. Payment Terms: Payment will be made after successful completion of delivery of ordered service & upon submission of the bill with work order & original challan which is duly signed by authorized personnel of BRAC Bank Limited (IT Person's Sign, Name, PIN & Seal, if available). Payment will be made through Bank Account only. BBL will deduct all applicable withholding income Tax and VAT from the invoice at the time of payment as per Government Rules.

5. Bank reserves the right to conduct 2nd or multiple rounds of bid if deemed necessary.

6. BRAC Bank Limited reserves the right to call in the bill of Entry for availing applicable adjustment in the VAT or ATV at import stage.

7. Any Terms/Conditions in Bidders' offer contradictory to this ITB may lead to disqualification.

EVALUATION CRITERIA: 0/ Single Stage Commercial Evaluation

The participants shall be evaluated based on commercial offer only.

Payment Terms
Shipping Method
Negotiation Currency **BDT (Taka)**

Freight Terms
FOB

Price Precision **2**

1.6 Attachments

File Name or URL	Type	Description
ITB-2000000978.pdf	File	

2 Requirements

**Response is required*

Please add your Company profile

3 Lines

3.1 Line Information

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-Consultancy Service for getting Building Design approval from RAJUK	1	JOB				

3.2 Line Details

3.2.1 Line 1 Consultancy Service for getting Building Design approval from RAJUK

To provide an alternate line, see appendix.

Category Name	OPEX.STATIONERY	Revision	
Item	.CONSUMABLE	Alternate Line Provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Alternate Lines	Yes	Location	House No. 220/B
Requested Date			Tejgaon Industrial Area,
			Gulshan Link Road
			DHAKA 1208
			BANGLADESH

Start Price (BDT)

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Quantity	
UOM	
Promised Date	
Note to Buyer	