

Request for Quotation for Packaging for 2FA Device (Hardware Token) & User Manual.

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Reezwan Ahmed**
 Location **House No. 220/BTejgaon Industrial Area, Gulshan Link Road DHAKA 1208**
BANGLADESH
 Phone
 Fax
 E-mail **reezwan.ahmed@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

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1 Overview

1.1 General Information

Title	Packaging for 2FA Device (Hardware Token) & User Manual		
Buyer	Reezwan Ahmed	Outcome	Purchase Order
E-Mail	reezwan.ahmed@bracbank.com		

1.2 Schedule

Preview Date		Open Date	26-Dec-2018 13:36:16
Close Date	01-Jan-2019 12:00:22	Award Date	
Time Zone	Bangladesh Time		

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Payment Terms	Freight Terms
Shipping Method	FOB
Negotiation Currency	BDT (Taka)
Price Precision	2

2 Requirements

**Response is required*

1. Price: The quoted price should show both applicable VAT and tax included and excluded rate. The rate of VAT should be mentioned in the quotation.
2. Work Completion Timeline: Delivery lead-time must be mentioned in the offer.
3. Price Validity : Must be mentioned in the offer.
4. Liquidated Damages for Delay: The Bidder has to complete the entire work within the stipulated period as mentioned in clause no 2, in failure 1% of total contract value will be deducted for every three (3) workingdays delay but Penalty will be considered pro-rata basis. Bank will not consider any delay in delivery unless due to force majeure.
5. Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery and installation as per scope) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (IT Person's Sign, Name, PIN & Seal, if available). Payment will be made through Bank Account only.
6. The Bidder shall have to submit their proposal as per the format attached with the RFQ. not following the format will be considered as disqualify and will not consider for evaluation.

3 Lines

Instructions

Packaging for 2FA Device (Hardware Token):

Size: Top: 3.75in x 4.75in x .75in (After Packaging). Actual Size of the paper: 9in x 11in,

Bottom: 3.75in x 4.75in x 1in (After Packaging). Actual Size of the paper: 9in x 11.5in

Material: Paper: 120gsm Stardream Silver Paper (CordenonS)

300gsm Swedish Board with 3 layers, Foam: 5mm foam Embedding with die-cut as per given sample,

Die-cut size: 45mm x 75mm, Print Description: Silver Color Foil print on 120gsm Stardream Silver Paper.

Silver paper will be pasted on Swedish Board.

User Manual: Paper 120gsm imported Art Paper, Size: 90mm x 75mm (without fold)

Total pages: 10 page both side prints, Description: 4 colors both side print on 120gsm imported Art paper, creasing with staple.

Total quantity will be 1,000 pcs.

3.1 Line Information

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-Packaging for 2FA Device (Hardware Token) & User Manual	1,000	PC				

3.2 Line Details

3.2.1 Line 1 Packaging for 2FA Device (Hardware Token) & User Manual*To provide an alternate line, see appendix.*

Category Name	OPEX.STATIONERY	Revision	<input type="checkbox"/> Yes <input type="checkbox"/> No
	.SECURITY	Alternate Line Provided	
	STATIONERY	Location	House No. 220/B
Item	ATMSS00083		Tejgaon Industrial
Allow Alternate Lines	Yes		Area,
Requested Date			Gulshan Link Road
			DHAKA 1208
			BANGLADESH
Start Price (BDT)			

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line (Number and description of the negotiation line for which you have an alternative)	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number (Enter only numbers in sequence starting with 1 for every alternate line)	
Alternate Line Description	
Response Price (For a negotiation line with cost factors, enter your line price in the cost factors table)	
Response Quantity	
UOM	
Promised Date	
Note to Buyer	