

Request for Quotation (RFQ) for Wall Calendar, Desk Calendar and Notebook

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
Buyer **Reezwan Ahmed**
Location **House No. 220/B**
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DHAKA 1208
BANGLADESH

Phone
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E-mail **reezwan.ahmed@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site (<i>Optional</i>)	
Address	
Contact Details	
Response Valid Until (<i>Optional</i>)	

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1 Overview

1.1 General Information

Title	Request for Quotation (RFQ) for Wall Calendar, Desk Calendar and Notebook-2026		
Buyer	Reezwan Ahmed	Outcome	Blanket Purchase Agreement
E-Mail	reezwan.ahmed@bracbank.com		
Introduction			

Wall Calendar 2026

Calendar envelope: Width 15-inch X Height 26 inch 120 GSM Offset with 4 Color Printing (one side)

Top Sheet: Width 13.5-inch X Height 21 inch 120 GSM Art Paper, four color print (single side)

Leaf Size: Width 13.5-inch X 21 inch

Paper: 200 GSM Art card both side printing,

Binding: Foreign Wire binding with 600 GSM Swedish board 13.5-inch (W) x 4 inch (H)

Number of sheets: 6 sheets

Desk Calendar 2026:

Calendar envelope: Width 8-inch X Height 11 inch 120 GSM Offset with 4 Color Printing (one side)

Top Sheet: Width 7-inch X Height 8.5 inch 120 GSM Art Paper, four color print (single side)

Size: Width 7-inch x 8.5-inch Height

Paper: 300 GSM Art Card

Print: 4 Color Print single side

Binding: Foreign wire-O-binding with 32-ounce straw board with 200 GSM matte card pasting to make stand

Number of sheets: 12 sheets

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General Notebook 2026:

Cover size: 8.3"X 5.3"

Cover material and print: 300+300 GSM Swedish Board, 4 color print both sides. Matte and Spot Lamination as per design.

Back cover made of 300+300 GSM Swedish Board 4 color print both sides. Matte and spot lamination as per design.

Inner paper size: 8.3" X 5.3" (Selected page two colors)

Inner pages paper- 100 sheets, 1 color both side print

6 Separator: 150 GSM art paper, Quantity 6, four color & both side printing

100 GSM offset Bashundhara

Binding: Imported ring binding with high quality .

Notebook packing for delivery: Transparent plastic sheet wrapped packing for delivery

1.2 Schedule

Preview Date
Close Date **29-Sep-2025 18:00:00**
Time Zone **Bangladesh Time**

Open Date **22-Sep-2025 18:07:07**
Award Date

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
Ranking Method **Price only**

1.4 Terms

Agreement Start Date
Agreement Amount
(BDT)
Payment Terms
Shipping Method
Negotiation Currency **BDT (Taka)**

Agreement End Date
Minimum Release
Amount (BDT)
Freight Terms
FOB

Price Precision **2**

2 Requirements

**Response is required*

2.1 Section 1. Technical Spec with Price

*1. Please upload Technical & Commercial Offers

Response attachments are required.

3 Lines

3.1 Line Information

Line	Estimated Quantity	Response Price	Line Amount	Response Minimum Release Amount
1-Unit Price of Wall Calendar 2026 (10,000 pcs)				
2-Unit Price of Wall Calendar 2026 (40,000 pcs)				
3-Unit Price of Desk Calendar 2026 (10,000 pcs)				
4-Unit Price of Desk Calendar 2026 (40,000 pcs)				
5-Unit Price of Notebook 2026 (10,000 pcs)				
6-Unit Price of Notebook 2026 (20,000 pcs)				

3.2 Line Details

3.2.1 Line 1 Unit Price of Wall Calendar 2026 (10,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		

3.2.2 Line 2 Unit Price of Wall Calendar 2026 (40,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		

3.2.3 Line 3 Unit Price of Desk Calendar 2026 (10,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		

3.2.4 Line 4 Unit Price of Desk Calendar 2026 (40,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		

3.2.5 Line 5 Unit Price of Notebook 2026 (10,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		

3.2.6 Line 6 Unit Price of Notebook 2026 (20,000 pcs)

Category Name	OPEX. STATIONERY. CLEANING	
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		Estimated Total Amount (BDT)
Start Price (BDT)		