

RFQ 2000000262 for Premium Banking Items

Submit your response to the following contact.

Company **BRAC Bank Ltd.**
 Buyer **Reezwan Ahmed**
 Location **House No. 220/B**
Tejgaon Industrial Area,
Gulshan Link Road
DHAKA 1208
BANGLADESH

Phone
 Fax
 E-mail **reezwan.ahmed@bracbank.com**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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1 Overview

1.1 General Information

Title	RFQ: 2000000262 (PB Items)	Outcome	Blanket Purchase Agreement
Buyer	Reezwan Ahmed		
E-Mail	reezwan.ahmed@bracbank.com		
Introduction			

1. The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
2. Quoted price must include delivery and other installation charges.
3. Delivery lead-time must be mentioned in the offer.
4. Delivery is to be done at Bank's Head Office at 220/B, Anik Tower, Gulshan-Tejgaon Link Road, Tejgaon, Dhaka.
5. Penalty may be imposed for unreasonable delayed delivery @ 1% of total value of work order of delayed site.
6. In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the goods, and the supplier will have to take back those at their own cost and will replace with acceptable quality within 3 (Three) days from the date of rejection.
7. This price will be valid for reordering same quantity up to December 31, 2019.
8. Mode of Payment is to be mentioned in the offer. BRAC Bank Limited discourages advance payment.
9. Complete proposal/offer must be signed with date by the authorized representative of the company
10. BRAC Bank Limited reserves the right to accept or reject the Proposal/Offer without assigning any reasons thereof. Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding

1.2 Schedule

Preview Date		Open Date	04-Sep-2019 22:14:35
Close Date	09-Sep-2019 12:00:27	Award Date	
Time Zone	Bangladesh Time		

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Proprietary and Confidential 04-Sep-2019 22:34:32

Rank Indicator **No indicator displayed**
Ranking Method **Price only**

1.4 Terms

Agreement Start Date

Agreement Amount

(BDT)

Payment Terms

Shipping Method

Negotiation Currency **BDT (Taka)**

Agreement End Date

Minimum Release

Amount (BDT)

Freight Terms

FOB

Price Precision **2**

2 Lines

Instructions Vendors are requested to fill in the price in the table. There may be multiple orders throughout 2019 at the same price level.
The specs are as follows:

1. Premium Banking cheque book leather pouch:

- Material: Genuine leather with soft polish, jet black finishing
- Sewing: edge sewing with black thread
- Size: W 4.4" X 10.5"H when closed, W 8.9" X 10.5"H when opened.
- Branding: Embossing of logo as per design. Brass made dice required for accuracy in embossing.
- Pockets: 5 pockets including one zippered pocket as per design.
- Delivery: Delivery in transparent poly sheet packs

2. Premium Banking – Debit Card Pouch

- Material: Genuine leather with soft polish, jet black finishing
- Sewing: edge sewing with black thread
- Size: W 2.9" X 4.3"H when closed, W9.3" X 4.3"H when opened. It is a three fold pouch.
- Branding: Embossing of logo as per design. Brass made dice required for accuracy in embossing.
- Pockets: 5 pockets including one zippered pocket as per design.
- Delivery: Delivery in transparent poly sheet packs

3. Premium Banking Welcome Box

- Size for inner box: When closed 12" H X 6"W X 01" Depth
- Material of inner Box: Double layer straw board made box wrapped and pasted with 150 GSM Art paper one color print
- Secondary cover: 12" X 6" colored paper as per design first thing when box is opened.
- Material for cover wrapper: 24 ounce grey board with 150 GSM art paper pasting and 4 color printing single side.
- Cover lock: Concealed magnetic lock
- Printing and preparation: 4 color printing with matt and spot lamination

- Credit Card holding paper Tray: 10.8" H X 4.8" paper tray with Di cutting to insert card. Crease and folded all around the border to be placed inside the box perfectly. 300 GSM matte paper with 4 color one side print.
- Box Envelop: Fit to size with 120 GSM offset paper. Both side security tape to add in envelope flap.

2.1 Line Information

Line	Estimated Quantity	UOM	Response Price	Line Amount	Response Minimum Release Amount
1-Premium Banking cheque book leather pouch		PC			
2-Premium Banking – Debit Card Pouch		PC			
3-Premium Banking Welcome Box		PC			

2.2 Line Details

2.2.1 Line 1 Premium Banking cheque book leather pouch

Category Name **OPEX.STATIONERY
.PRINTING-
PROMOTIONAL**

Item Revision

Allow Alternate Lines **No**

Target Minimum Release Amount (BDT)

Start Price (BDT)

2.2.2 Line 2 Premium Banking – Debit Card Pouch

Category Name **OPEX.STATIONERY
.PRINTING-
PROMOTIONAL**

Item Revision

Allow Alternate Lines **No**

Target Minimum Release Amount (BDT)

Start Price (BDT)

2.2.3 Line 3 Premium Banking Welcome Box

Category Name	OPEX.STATIONERY .PRINTING- PROMOTIONAL	
Item		Revision
Allow Alternate Lines	No	
Target Minimum Release Amount (BDT)		
Start Price (BDT)		